

**BASD Policy Review Committee Meeting Minutes
Boyertown Area Senior High School – Room 724
September 10, 2013 – 5:30 p.m.**

In attendance:

Board Members Present

Donna Usavage - Chair
Ruth Dierolf
Gwen Semmens

Administration

Dr. Richard Faidley
Robert Scoboria
Steve Katch
Dave Szablowski

There were two members of the public in attendance.

- I. The meeting was called to order by Mrs. Usavage at 5:35 p.m.
- II. **Public Comments #1**
 - No Public Comment.
- III. **Policy Committee Minutes**
 - The July 30, 2013, Policy Review Committee minutes were reviewed and approved. No changes were made to the minutes.
- IV. **Revisions to Policies:**
 - 4152.12 – Compensated Professional Development Leaves**
 - 4116.14 – Guidance Counselors**
 - 4115 – Professional/Non-Administrative Employee
Assignment and Transfer**
 - 4111 – Permanent Professional/Non-Administrative Personnel**
 - 4122 – Substitute Teachers**
 - 4123 – Student Teachers and Interns**
 - Policies were reviewed and discussion took place.
 - Policies were recommended to appear for first reading on the September 24 Board agenda.
- V. **Revisions to Policy 4106 – Web Site**
 - Policy was reviewed and discussion took place.
 - The technical standards section was reviewed closely and it was determined that this section should be revised.
 - Mr. Scoboria will review additional changes to the technical standards section with Mr. Major.
 - Policy will appear on the September 24 Board agenda for first reading.

VI. Revisions to Policy 4108 – Employee Computer Account Security

- Policy was reviewed and discussion took place.
- Board members recommended a revision from 365 to 90 days on password changes.
- Mr. Scoboria will review this policy further with Mr. Major.
- Additional revisions will take place and the policy will be reviewed at the November 2013 Policy Review Committee meeting.

VII. Current Policies: 4116.12 – Professional Dress

4131 – Professional Growth

4136 – Educational Meetings, Workshops, and Conferences

- Policies were reviewed.
- No changes to these policies were recommended.

VIII. Board Comments

- Mrs. Dierolf expressed concern with the implementation of the dress code policy (Policy #5132 Student Dress and Adornment).
 - Discussion took place including input from the BASD principals.
 - Mr. Scoboria will discuss this issue with the principals in an upcoming meeting to determine if there are any additional recommendations.
- Mrs. Semmens discussed a concern she received from a resident regarding Policy #1330 – Use of School Facilities and Equipment.
 - Discussion took place and Mr. Szablowski shared some background on the policy and how the current rates were established in 2011.
 - Administration will work with the organizations that have traditionally used BASD facilities to assist them with transitioning to the current rates.

IX. Public Comment #2

- Mrs. Linda Curry commented on Policy #4108 and stated that she felt that the 90 day password changes would be beneficial to BASD and this may have been a recommendation from a previous audit.

X. Adjournment

- Mrs. Usavage adjourned the meeting at 6:50 p.m.